

# 2016 ANNUAL REPORT

#### **Our Mission**

The Humboldt & District Chamber of Commerce is a member-driven organization comprised of over 250 professional, business, community and individual members.

Working in partnership with the community and with business, our mission is to "Foster an Environment Where Humboldt & Area Businesses Can Prosper".

#### **Our Vision**

To be the Voice of Humboldt & Area Business

#### **Our Slogan**

The Humboldt Region – the best place to live, work & invest

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# 112<sup>th</sup> Annual General Meeting of Humboldt & District Chamber of Commerce

### Held Thursday March 30, 2017 at the Canalta Hotel - Humboldt

# **AGENDA**

- 1. Call to Order
- 2. Adoption of Agenda
- 3. Minutes of March 31, 2016 Annual General Meeting
- 4. President's Report
- 5. First Call for New Business
- 6. Review of Financial Report
- 7. Appointment of Accountant for Annual Review
- 8. Committee Reports
  - a. Business Retention & Expansion
  - **b.** Public Relations & Promotions
  - c. Visitor Information Centre & Campground
- 9. Final Call for New Business
- **10.New Business**
- 11. Approval of 2017-2018 Board of Directors
- 12.Oath of Office
- 13. Election of President and Vice President
- 14.Adjournment

# 2016 / 2017 BOARD OF DIRECTORS and STAFF

| Director Name                            | Start Date       | Length of Current Term                  | Term Expiration Date |
|------------------------------------------|------------------|-----------------------------------------|----------------------|
| Andre Kruger<br>Prodigy TEC              | March 2011       | 3-year term (2)                         | March 2017           |
| Dan Torwalt<br>Century 21 Diamond Realty | March 2014       | 3-year term (2)                         | March 2017           |
| Dawn Bergermann<br>Discovery Ford Sales  | March 2015       | 3-year term (1) Replacing Amber Biemans | March 2017           |
| Ann Paton<br>BHP Billiton Canada Inc     | March 2015       | 3-year term (1)                         | January 2017         |
| Brian Loos<br>MNP LLP                    | March 2015       | 3-year term (1)                         | March 2018           |
| Kim Mitchell<br>Fabmar Communications    | March 2015       | 3-year term (1)                         | March 2018           |
| Adam Tremblay<br>Tremblay Electric       | March 2015       | 3-year term (1)                         | March 2018           |
| Jeff Saufert<br>Farm World               | March 2016       | 3-year term (1)                         | March 2019           |
| Kelsey Van deSype<br>The Branding Barn   | March 2016       | 3-year term (1)                         | June 2016            |
|                                          |                  |                                         |                      |
|                                          |                  |                                         |                      |
|                                          |                  |                                         |                      |
|                                          |                  |                                         |                      |
| Larry Jorgenson                          | November<br>2016 | Appointed by City Council               | October 2020         |

<u>Staff</u>

Executive Director: Crystal Young Start Date: October 2016
Office Manager: Colleen Foster Start Date: September 2014

#### **Presidents Report**

This has been a year of change for the HDCC. Our office manager, Colleen Foster, ran the campground and the day-to-day business for the Chamber for much of the year. In October, we welcomed Crystal Young as our new Executive Director.

When Crystal took over as ED in October, she hit the ground running. Together with Colleen, they worked very hard on the Fall Business Showcase & Tradeshow in November. She has also worked very hard on our new initiatives such as ourLunch and Learns, Business after 5 and our media relations. She has begun bridging the gap between the Chamber, the City of Humboldt, the Downtown Business Improvement District (BID), the MidSask Municipal Alliance and worked very hard on our member relations. From October to December we welcomed eight new members to the HDCC.

Our highlights from last year were a successful Mark of Excellence Awards Gala & Banquet, our Fall Business Showcase & Tradeshow and our Festival of Lights which raised \$1,450.00 for the Saint Augustine's School playground. The campgrounds also did very well last year and the mini golf is still an important source of entertainment for the area.

Thank you to everyone for joining us at the HDCC 112th annual general meeting.

- Kim Mitchell, Chamber President

#### 2016 Annual Report

#### What is the Chamber of Commerce?

The Chamber of Commerce is a non-profit organization, independent of government. The Humboldt & District Chamber of Commerce (HDCC) has been doing work in Humboldt for 110 years. Membership has grown over 70% in the past few years with the Chamber reaching 260 members in 2015. While once an organization that focused on the City of Humboldt, we are now reaching out to the entire region and encompass businesses within a 50+km radius of Humboldt. We have 2 full time employees to serve your needs.

#### Why Join?

If you are doing business in this area, you are participating in the economy of the community. The Humboldt & District Chamber of Commerce is the one organization that is responsible for the promotion and well-being of business in the region. The Chamber works for its members, being the spokesperson for business and professional communities and in order for us to ensure that this region is the best place to live, work and invest, we need business name on our list of members when we advocate to government. We also need business names on our directory when we are promoting this region to potential employees and investors.

#### The Membership Advantage

#### 1. Business Referrals – we refer our Chamber Members first!

 We receive numerous inquiries every week asking for referrals to regional businesses. These come from tourists, newcomers, people who live in our community, businesses wishing to invest and people wanting to move here.

#### 2. The Chamber is the "Voice of Humboldt & Area Business"

- A vibrant Chamber of Commerce provides the business community with one strong voice that is heard, rather than many weak voices that no one hears
- We are the liaison between the business community and your local and provincial governments
- We help businesses find solutions to roadblocks and assist them with implementation
- We provide support and assistance to new and existing businesses
- We are a leader in addressing issues affecting Humboldt & District business climate
- We promote a business friendly community and a positive attitude
- We provide you representation with the Saskatchewan and Canadian Chambers of Commerce

#### 3. Access to Chamber Member Plans

- Chambers of Commerce Group Benefits Plan
- Payworks Payroll Services
- Access to the Chamber contact list
- First Data Merchant Services Program
- Discounts with UPS, Lenovo & Novexco
- Esso Business Card Program

#### 4. Networking & Education

• The Chamber hosts luncheons, workshop, the Fall Business Expo, Business After 5 and other events throughout the year to aid in networking and learning opportunities

#### 5. Promotions & Advertising

- Regional videos and profile
- Advertising and sponsorship opportunities
- Website business directory listing, access to events calendar.
- Facebook, Radio and Chamber Chat mentions
- Assistance with Grand Openings

# When you join the Humboldt & District Chamber of Commerce, here is what you are supporting:

- ♣ Humboldt Regional Business Directory on the Chamber Website
- Mark of Excellence Awards
  - Recognizing outstanding businesses, individuals & organizations in the Humboldt region
- Humboldt Region Business Hall of Fame 18 inductees to date
- Junior Achievement a partnership formed to bring the programming to the region's schools
- Operate and management of the Visitor Information Centre and Campground for the City of Humboldt
- Development and management of a regional scholarship for students attending local post-secondary institutes (5 scholarships awarded to date)
- ♣ The region's largest Business Showcase & Tradeshow
- ♣ Election forums for the City of Humboldt and the region as necessary.
- Communication medium for the business community and non-profit organizations
- Development and organization of the Festival of Lights in the Humboldt campground
- Black Friday and other Shop Local initiatives
- ♣ Nomination and support of local businesses at the provincial ABEX Awards
- New business welcomes and grand openings
- Promotion of the region as a great place to live, work and invest
- Networking events for members including Business After Business and informative Chamber Business Luncheons.
- Sponsorship and Advertising opportunities for members
- Group Benefits Program for small business
- Local, Provincial and National representation on advocacy issues
  - Meet regularly with City Council and other municipalities in the region to address business needs, issues and opportunities
  - Member of the Saskatchewan Chamber of Commerce
  - Member of the Canadian Chamber of Commerce

Along with these initiatives, we continue to meet with investors interested in our region, work with City Council to address business issues, host Chamber Business luncheons and business after business networking events, attend community and business events, work with members to address issues and do our part to promote the region.

The HDCC has 3 committees – Business Retention & Expansion (BRE), Public Relations & Promotions (PR), and the Visitor Information Centre & Campground (VIC). Each Director volunteers to be a part of one or more of these committees which meet regularly through the year to discuss projects and initiatives to better help our members.

#### **Committee Reports:**

#### **Business Retention & Expansion – Chair Adam Tremblay**

The Business Retention and Expansion Committee is responsible for the communication and growing relationship between the Chamber and the municipal government, the growth of opportunities in our region and the challenges that arise with these opportunities. Any gaps in services provided to our Chamber members and the retention and recruitment of our membership. 2016 was focused on the continued relations with the regions RMs, Town's and village's and growing our communication with the City of Humboldt.

The Chamber again partnered with Junior Achievement of Saskatchewan and in the 2016 Regional Scholarship again, which was awarded to Tyler Behiel. This award is very important to the region with its purpose being to inspire our youth to succeed by educating them in Entrepreneurship, work readiness skills and Finance. This award would not be possible without the work of many volunteers, so we thank them for their help.

The BRE committee is excited to continue their engagement in the community and area to assist the business community with their expansion and diversification with the changing economy in 2017.

#### Public Relations & Promotions - Chair Dan Torwalt

As always, the Public Relations and Promotions Committee had another very busy year of public events, business openings, celebrations and promotions. As Chair, I want to sincerely thank the other members of this Committee for their guidance, support and assistance. Ann Paton, Dawn Bergermann and Kim Mitchell willingly gave of their time and creativity to help ensure a successful, productive and rewarding year. Special thanks to Crystal and Colleen for their dedication and hard work that made every event a success. As anyone who has ever organized an event knows – what can go wrong will go wrong, and usually at the last possible minute. While our Committee might take some of the credit for planning, the real work is done by these two ladies and I want to publically thank them for it.

Some of our 2016 highlights include:

#### 2016 Mark of Excellence Awards

- Our Premier Gala Event
- Inducted Michelle Bankowski into the Business Hall of Fame
- Recognized the 2016 Courtesy Service Award recipients
- Recognized the Citizen of the Year and Junior Citizen of the Year
- Eight Business Awards were presented
- People's Choice Award was presented

Thank you to each of the Sponsors for your contributions that continue to make this event an amazing evening of fun and celebration

#### Public Relations & Promotions cont.

#### 2016 Courtesy Service Awards

1st Quarter: Pam Rowe, Sixth Avenue Stylists

• 2nd Quarter: Diana Ocampo, Dairy Queen

• 3rd Quarter: Barry Schlosser, Discovery Ford Towing

4th Quarter: Myles Engele, City of Humboldt Leisure Services

Thank you to the Humboldt Co-op for sponsoring these awards.

#### **Business Luncheons**

- January
  - Celine Favreau, Director of Operations & Planning for the Mid-Sask Municipal Alliance spoke on Developing a Regional Entrepreneurship System.
- February
  - Kanchan and Sona Manek, Raj Manek Mentorship Program spoke on What Mentorship Can Do for You.
- April
  - Gord Moker, Chief Executive Officer of Safe Saskatchewan Inc. spoke on "I Believe in Mission:Zero".
- May
  - Jamie Brockman, Humboldt Broncos spoke on the Economic Impact & Current State of the Humboldt Broncos.
- September
  - Mayor Malcolm Eaton, City of Humboldt spoke on the State of the City and the Upcoming Municipal Election.
- October
  - Donnalyn Thorsteinson, Senior Director at Square One/SREDA spoke on what their program could do for your business.
- November
  - Steven McLellan, CEO Saskatchewan Chamber spoke on What the Chamber Means to Business.

#### **Business after Business**

- $_{\odot}$  Humboldt & District Chamber of Commerce, Meet the New Executive Director Policy Round Table
  - Kelly Block, Member of Parliament for Carlton Trail-Eagle Creek

#### 2016 Business Showcase and Tradeshow

- A new layout and many new vendors made this event a success.
- Over 1700 people in attendance over the two days

#### Festival of Lights

 21 businesses participated resulting in \$1450.00 worth of donations being made through the Chamber to the St Augustine Playground Fund.

On a final note, this Committee was a lot of fun and our meetings were never boring. Thank you to a great group who made my job as Chair very rewarding.

#### **Tourist Booth & Campground – Chair Kim Mitchell**

The Visitor Information Centre and Campground committee is an important financial piece to the Humboldt & District Chamber of Commerce. This year the committee was made up of Brian, Andre and myself. I would like to give a big thank you to the committee Colleen, Stewart and the campground staff for all their hard work in making 2016 season a success. Under Colleen's watchful eye the campgrounds increased revenue 33% over last year.

After the 2015 season, we decided, due to financial reasons, to have our Office Manager, Colleen, run the Campground and Visitor Information Centre for the 2016 season. The campground needed some TLC so we began the season increasing the sizes of some of our camp sites and taking out the brush and trees. This was to improve the campground aesthetics as well as safety. Over the last year we have made a very long list of things that need to be improved and a maintenance plan is in the works. We are looking at grants to revamp the mini golf as we lost 2% in income over the last year and it is in need of some major repair. We are also looking at new storage options and getting some new maintenance equipment.

As many of you may know we have made the exciting announcement that we are moving back to the Visitor Information Centre and Campground permanently. We will be taking two weeks in April to move the office and will be up and running for May 1. We are currently working on the renovations to make the space work for us as well as working with the city to explore the possibility of expanding the building. This move will be great for the Chamber as well as the City of Humboldt. We are looking forward to see what the 2017 season will bring.

#### Conclusion

Our success and effectiveness is directly related to our membership base and therefore we appreciate and value your membership with the Chamber and encourage you to communicate with us on a regular basis.

In 2017, the HDCC will continue to work for its members, being the spokesperson for business and professional communities, promoting commercial, industrial, social and civic interests of our community and will continue to be the leader in addressing the issues affecting the Humboldt & District business climate. We are the "Voice of Humboldt & Area Business" and we will "Foster an Environment where Humboldt & Area Businesses can prosper".

We will be working closely with the new businesses coming to our region and assisting the existing ones with their needs. As the economic climate within our district continues to grow, the demands of our Chamber will increase. We will do our best to accommodate these demands and continue with the promotion of the district, address any impediments or issues that arise and will always focus on being a *Partnership for Business Growth*.

# 111<sup>th</sup> Annual General Meeting Humboldt & District Chamber of Commerce Held Thursday March 31, 2016 at the Canalta Hotel

- **1. Call to Order-** Andre Kruger called meeting to order at 12:07pm.
- 2. Adoption of Agenda

Motion: Kim Mitchell - adopt agenda as presented. MOTION CARRIED

3. Minutes of March 31, 2015 Annual General Meeting

Motion: Dr. Ivan Yackel - approve minutes of the 110<sup>th</sup> AGM as presented. MOTION CARRIED

- 4. 2015 President's Report
- 5. First Call for New Business
- 6. Review of Financial Report

Motion: Kim Mitchell –accept financial report as presented by Brian Loos. MOTION CARRIED

- 7. Committee Reports
  - a. Public Relations & Promotions- Dr Ivan Yackel, Chair
  - b. Business Retention & Expansion Joanne Forer, Chair
  - c. Tourist Booth & Campground Kim Mitchell, Chair
- 8. Appointment of Accountant for Annual Review

Motion: Joanne Forer – for HSA Chartered Professional Accountants to act as accountant for 2016. MOTION CARRIED

- 9. Final Call for New Business
- 10. New Business
  - a. Bylaw Amendments

#### i. Bylaw 4.2 New Member Incentive

Change the bylaw from New Member Incentive to New Members and revise the wording to read, 'In the case of a business applying for new membership during the fiscal year, which starts January 1, upon acceptance into membership, the membership fees are pro-rated monthly for the balance of the fiscal year.'

Motion: Adam Tremblay – to change bylaw to read as above. MOTION CARRIED

#### ii. Bylaw 5.5 Director Vacancies after Elections

Change to: If an election fails to elect the maximum number of Directors, the other Directors may appoint an eligible person to be a Director, and a Director so appointed holds office as though elected at the election.

Motion: Brian Loos – to change bylaw to read as above. MOTION CARRIED

#### iii. Bylaw 5.18 Political Affiliation

To be added: In the event that a Director wishes to be actively engaged as a candidate or executive in an election process at any level of government, the Director shall take a temporary leave of absence no later than the dropping of the writ and if elected, resign their position. Any such request should be submitted in writing to the Executive, subject to the approval of the Board of Directors.

Motion: Joanne Forer – to add bylaw as written above. MOTION CARRIED

#### 11. Approval of 2016-2017 Board of Directors

2016/2017 Board of Directors are as follows:

Andre Kruger, Olymel SEC LP

Dan Torwalt, Century 21 Diamond Realty

Brian Loos, MNP LLP

Kim Mitchell, Fabmar Communications (CJVR/CK750)

Ann Paton, BHP Billiton

Adam Tremblay, Tremblay Electric

Dawn Bergermann, Discovery Ford Sales

Jeff Saufert, Farm World

Kelsey Van De Sype, The Branding Barn

Larry Jorgenson, appointed as City of Humboldt liaison

Motion: Kim Mitchell – to approve 2016/2017 Board of Directors. MOTION CARRIED

#### 12. Presentation of departing Board Member plaques

Presented to:

Kent Flavel, Conexus Credit Union

Dr Ivan Yackel, Carlton Trail College

Joanne Forer, PAMI

In absentia:

Amber Bieman, Behiel, Will & Biemans

#### 13. Oath of Office

#### 14. Election of President and Vice President

Motion: Kent Flavel nominated Kim Mitchell of Fabmar Communications for President. Nomination accepted by Kim Mitchell. MOTION CARRIED

Motion: Dr Ivan Yackel nominated Dan Torwalt of Century 21 Diamond Realty for Vice-President. Nomination accepted by Dan Torwalt. MOTION CARRIED

**15. Adjournment**: Ann Paton adjourned the meeting at 12:42pm

# 2016 Humboldt & District Chamber of Commerce Members

1 Stop Playground Ltd 107.5 Bolt FM / discoverhumboldt.com

1st Stop Auto Parts 3-D Drafting & Design Inc. 5 West Car & Truck Wash

A & W Restaurant

Accent Insurance Services Inc Access Communications

Acklands Grainger Inc Action Services

Affinity Credit Union - Muenster Alan Palagian Trucking Ltd

A-Line Furniture & Appliance Alpine Storage & Firewood Angelstad's Quick Cobbler

Animal Health Clinic Arts Humboldt

Avid Insurance Group Inc B&R Schemenauer Farms Ltd. Back to Your Roots / Roger Puetz

Backroads Bed and Breakfast

**Baril Roofing** 

Basement Systems SK Inc Behiel, Will & Biemans

Bella Vista Inn

Bersch & Associates Ltd. **BHP Billiton Potash** Big Brothers Big Sisters Black Pepper Bar & Grill

Bluestone Builders Group Inc.

**Bolt Cleaners** Bornhurst Seeds Ltd Boston Pizza Branding Barn, The Brick - Humboldt, The Brockman Enterprises Ltd

Bunge Canada Bunz Electric Ltd CA's Insulating Caleb Village

Calvary Temple Education Assoc. Campbell Greenhouses Canadian Organic Spice & Herb

Canalta Hotel - Humboldt

CanSask Labour Market Services Carlton Trail College

Cash Car & Truck Wash Causeway Natural Health Centra Realty Group Century 21 Diamond Realty Century 21 Fusion - Saskatoon CIBC

Circle Centre Chiropractic Clinic

City of Humboldt

Coleen Bowman, CGA Prof Corp

Ltd

Colony Chevrolet GMC Buick Ltd.

Conexus

Credential Financial Strategies Crop Production Services Cutting Edge Floor Covering Dale Mueller Designs Ltd

Danish Oven

Derek Kozar - Massage Therapy Designer Styles Salon & Giftware

Dickson Roofing Discovery Ford Sales Ltd Dr TG Davids Medical Professional

Driving 4U DS 1A Training **Ducks Unlimited Canada**  **Dzinehaus Computers** 

Edge Autobody & Glass Ltd Elite Business Consulting Ltd.

Elite Salon & Spa Extra Foods

**Fabmar Communications Ltd** 

(CJVR)

Failure Prevention Services

Family Pizza Farm Credit Canada Farm World

FBC (Farm Business Consultants

Fitz Oilfield Consulting Inc.

Free Spirit Market **Futuristic Industries** Get R Done Logging Graphic Ad Ltd Greenside Sod Haeusler Farms Inc Hergott Electric Ltd

Hergott Farm Equipment Ltd Horizon Fertilizers Ltd Housing with A Twist

HSA Management Ltd

Humboldt & District Chamber of

**Humboldt & District Community** Services

Humboldt Clinic

Humboldt & District Kinette Club Humboldt & District SPCA Humboldt Broncos

Humboldt Collegiate Institute Humboldt Community Gathering

Humboldt Co-op: Food Store Humboldt Co-op: C-store Humboldt Co-op: Ag-Feed **Humboldt Dairy Queen** Humboldt Dental Clinic **Humboldt Denture Care** Humboldt District Health

Complex

Humboldt District Hospital

Foundation

**Humboldt Emergency Relief** 

Organization

Humboldt Fire Extinguisher

Service Inc

Humboldt Golf Club Inc Humboldt Home Hardware

**Humboldt Housing Authority** 

Humboldt Journal

**Building Centre** 

**Humboldt Motors Body Shop** Humboldt Regional Newcomer

**Humboldt Smiles Dental Studios** 

**Humboldt Vision Centre** Infinite Creations - Awakening

Information Services Corporation It Starts with Nature Health Clinic

Jagen Contruction Ltd James Schinkel Realty Jaydee Agtech JBeck Commercial Print JCI Humboldt

Jenga'z Salon

Jennifer Whitfield - The Travel

Agent Next Door

Johnny's Bistro

Junior Achievement of Saskatchewan Corp.

Kal Tire

Kemway Lanes

Kirsch Construction (2008) Ltd

KMK Sales Ltd

Koenders Mfg. (1997) Ltd.

Kohle Farm

Kohle Mobile Welding

LeRoy Leisureland Regional Park

Lever Holdings Inc

Liz-Mark Insurance Services (The

Co-operators) **Lowland Music** Lutz Logging Inc Magnet Signs Humboldt

Malinoski & Danyluik Funeral

Metalman Art & Design Michel's Industries Mid-Sask Municipal Alliance

Misty Gardens

MNM Plumbing & Heating Inc.

Modern Meat & Abattoir (78) Ltd. Muenster Powder Coating &

Design Ltd

Mumby Manufacturing Ltd.

North Ridge Development Corporation Office Experts Olymel SEC LP

Olynick Water & Sewer Ltd

PAMI

Parkland Ventures

Partners Family Services Inc.

Peavey Mart Pharmasave

Pioneer Motor Hotel & Motel

PotashCorp Lanigan Prairie Diesel

Prairie Skies Resort & Marina **Prairie View Properties** Prodigy TEC (Thermal Electrical

Controls)

Proveta Nutrition Ltd

PwC Management Services LLP Quick Drain Sales Ltd

RM of Humboldt No 370 RM of LeRoy No. 339 Raj Manek Foundation

**RBC** Royal Bank React Waste Management

Reel Attractions Reflections by Richard Reid-Thompson Public Library -

Wapiti Branch RE/MAX Saskatoon - Humboldt

Office

RONA / Humboldt Lumber Mart

Royal Canadian Legion #28

Royal LePage Carlton Ryno Mechanical Welding Ltd. Sagehill Community Futures

Development Corp Sapphire Water Sask Energy SaskTel

Saskatchewan Trade & Export

Partnership

Satisfaction Hearing Systems Schollie Research & Consulting Schuler - Lefebyre Funeral Chapel

Schulte Industries Ltd

Scotiabank

Shine Media Group Shoppers Drug Mart Ltd. Silver Ridge Heights Sixth Avenue Stylists Sherry Hogemann Cleaning

Services Sobevs

South 20 Dodge Chrysler

Spotlight Sound Spotlight Sport & Corporate Wear

SRK Construction / Postech St. Mary's Villa Foundation Inc. St. Peter's College

St. Peter's Press Staging Canadell Stammen Lumber

Stewart Property Holdings Inc.

Stoller Enterprises Ltd Strueby Plumbing & Heating Ltd

Stryde Contracting Ltd

Subway

Sylvan Learning Prince Albert

Taiga Technologies TBS (The Bargain Shop)

TCS Transport Terry Nygren Tax Solutions

Thrifty Market Tim Hortons

Tin Roof Construction

Toshiba Business Solutions

Town of Bruno Town of Leroy / Leroy Economic

Development

TransCanada Organic Certification

Services

Tremblay Electric Triple Point Properties

Up Life - Health, Beauty & Fashion Viking Benefit Solutions Village of Middle Lake Wadena Medical Clinic Weber & Gasper

Welcome Wagor West Humboldt Properties

Westcrete Curb & Landscape Inc Western Financial Group Westminster United Church Wheelers Wholesale Ltd

Wiersma Farms Wireless Age Wong's Restaurant Your Dollar Store with More Yuen's Cellular

Yuen's Family Clothing

Yungmann Farms Ltd

250+ MEMBERS **STRONG**