



# HUMBOLDT & DISTRICT **CHAMBER** OF **COMMERCE**

## **117th Annual General Meeting**

**April 5, 2022**

- 1) Call to Order
- 2) Land Acknowledgement
- 3) Adoption of the Agenda
- 4) Minutes of the April 14, 2021 AGM
- 5) President's Report **Brent Walker**
- 6) First Call for New Business
- 7) Reviewed Financial Statement **Anne Thomas, Andrew Konecsni, HSA**
- 8) Appointment of Accountant for Annual Review
- 9) Executive Director's Report **Brent Fitzpatrick**
  - a. TEN Project
  - b. Shop Local Project
- 10) 2021 Year In Review **Staff**
- 11) Campground Report **Brent Fitzpatrick**
- 12) Final Call for New Business
- 13) New Business
- 14) Approval of the 2022-2023 Board of Directors
- 15) Oath of Office
- 16) Election of President and Vice President
- 17) Adjournment

**MOTION CARRIED**

8. Committee Reports

- a. Public Relations & Promotions- Prepared by Tammy Ward-Chair, Presented by Brent Fitzpatrick

**Motion:** To accept the Public Relations & Promotions Report

Moved by Cori Norman, Seconded by Anne Thomas

- b. Visitor Information Centre & Campground – Anne Thomas

**Motion:** To accept the Visitor Information Centre & Campground Report

Moved by Mike Pulice, Seconded by Shelley Romanyszyn-Cross

9. Executive Directors Report- Brent Fitzpatrick

Motion: To accept the Executive Directors Report as presented

Moved by Anne Thomas, Seconded by Mike Pulice

10. Final Call for New Business

11. New Business- None

12. Approval of 2019-2020 Board of Directors

Brent Walker- Humboldt Coop

Olivia Coffyne, Diamonds of Detroit

Shelley Romanyszyn-Cross, Carlton Trail College

Anne Thomas, MNP LLP

Michael Pulice- Dzinehaus Computers

Devin Cannon- 107.5 Bolt FM

Cori Norman- The Elizabeth

Alyssa Hinz- A-List Dance & Acrobatics

Chris Hergott- Hergott Farm Equipment

Nick Custance- Humboldt Lube Stop



## President's Report

4)

Good afternoon, and welcome to the 117<sup>th</sup> Annual General Meeting for the Humboldt and District Chamber of Commerce. I would like to recognize that we are on Treaty 6 territory, the traditional territory of Cree peoples and the homeland of the Metis nation.

It is wonderful to be able to meet in person once again with everyone as the world is transitioning out of the pandemic. It is an exciting time for Humboldt and Area with the recent announcement from BHP. So, the big question is, what do we need to do to be prepared for what the future will bring.

As a Chamber board, we had a planning session to review our strategic plan and set our strategic priorities for what we need to be focused on over the next five years. All our board participates in discussions, and we are all focused on achieving our goals that are set out for us. Mayor Behiel has attended a majority of our meetings and we certainly appreciate the two way communication that we have with the City of Humboldt. Our board is very diverse and I look forward to working with all of you over the next year.

Our Executive Director Brent was focused on the goals set out from our planning session and executed very well throughout the year. Brent is always looking at innovative ways to better our communities and challenges the status quo. Our Office Manager Kristal has kept us all in order through this past year in particular keeps Brent organized. On behalf of the Chamber Board, I would like to personally thank each of you for your dedication to the Chamber and for all the accomplishments over the past year.

The future looks bright for Humboldt and Area, and we will do our part to ensure that the businesses strive and prosper in this fabulous community that we all call home.


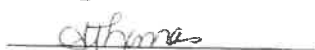
# Humboldt and District Chamber of Commerce

## Statement of Financial Position

As at December 31, 2021

	2021	2020
<b>Assets</b>		
<b>Current Assets</b>		
Cash and cash equivalents	\$ 190,702	\$ 111,460
Accounts receivable	10,109	7,207
Short-term investments (note 2)	25,363	25,000
Inventory	175	175
<b>Total Current Assets</b>	<b>226,349</b>	<b>143,842</b>
Investments in co-operatives	34	34
Tangible capital assets (note 3)	13,217	6,728
<b>Total Assets</b>	<b>\$ 239,600</b>	<b>\$ 150,604</b>
<b>Liabilities and Net Assets</b>		
<b>Current Liabilities</b>		
Accounts payable and accrued liabilities (note 4)	\$ 9,613	\$ 11,090
Deferred grants (note 5)	7,846	-
<b>Total Current Liabilities</b>	<b>17,459</b>	<b>11,090</b>
Canada Emergency Business Account loan (note 6)	40,000	30,000
<b>Total Liabilities</b>	<b>57,459</b>	<b>41,090</b>
<b>Unrestricted Net Assets</b>	<b>182,141</b>	<b>109,514</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 239,600</b>	<b>\$ 150,604</b>

Approved on Behalf of the Board:

The accompanying notes are an integral part of these financial statements.

# Humboldt and District Chamber of Commerce

## Statement of Cash Flows

For the year ended December 31, 2021

	2021	2020 (restated - note 8)
<b>Cash flows from operating activities:</b>		
Cash received from operations	\$ 257,027	\$ 157,466
Interest received	1,239	1,283
Chamber of Commerce cash paid to suppliers and employees	(176,798)	(125,218)
Visitor Information Centre and Historical Park Campground cash paid to suppliers and employees	(19,893)	(15,166)
Interest and bank charges	(1,970)	(2,579)
<b>Total cash flows from operating activities</b>	<b>59,605</b>	<b>15,786</b>
<b>Cash flows from investing activities:</b>		
Purchase of term deposit	(25,363)	(25,000)
Proceeds on maturity of term deposit	25,000	55,000
<b>Total cash flows from investing activities</b>	<b>(363)</b>	<b>30,000</b>
<b>Cash flows from financing activities:</b>		
Proceeds on Canada Emergency Business Account loan	20,000	40,000
<b>Increase in cash and cash equivalents</b>	<b>79,242</b>	<b>85,786</b>
Cash and cash equivalents, beginning of year	111,460	25,674
<b>Cash and cash equivalents, end of year</b>	<b>\$ 190,702</b>	<b>\$ 111,460</b>
Cash and cash equivalents consist of the following:		
Chequing account and cash on hand	\$ 140,670	\$ 81,161
High interest savings account	50,032	30,299
	<b>\$ 190,702</b>	<b>\$ 111,460</b>

The accompanying notes are an integral part of these financial statements.

# Humboldt and District Chamber of Commerce

## Notes to Financial Statements

For the year ended December 31, 2021

### 1. Significant accounting policies (continued)

#### g. Revenue recognition

The Chamber follows the deferral method of accounting for contributions. Restricted contributions, including grants, are recognized as revenue in the year in which the related expense is incurred. Unrestricted contributions, which consist of Mark of Excellence awards, BID contract, Christmas promotions, meetings and promotions, interest and sundry, camping, minigolf, fall business showcase and tradeshow, government assistance, and other revenue are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Memberships and group insurance are recognized in the year to which they pertain.

### 2. Short-term investments

Short-term investments consists of a term deposit bearing interest at 0.60% (2020 - 1.45%), maturing March, 2022.

### 3. Tangible capital assets

Tangible capital assets consist of the following:

	Cost	Accumulated Amortization	2021 Net Book Value	2020 Net Book Value
Office equipment	\$ 39,391	\$ (29,147)	\$ 10,244	\$ 3,425
Fence and signage	5,889	(2,916)	2,973	3,303
<b>Total</b>	<b>\$ 45,280</b>	<b>\$ (32,063)</b>	<b>\$ 13,217</b>	<b>\$ 6,728</b>

### 4. Accounts payable and accrued liabilities

Included in accounts payable and accrued liabilities is \$7,517 (2020 - \$6,048) related to payroll related taxes and withholdings.

### 5. Deferred grants

Deferred grants consist of the following:

	Bursaries/ Grants	TEN Project	Saskatchewan Chamber of Commerce	2021 Total	2020 Total
Grants received	\$ 30,315	\$ 10,000	\$ 43,050	\$ 83,365	\$ -
Grant revenue recognized	(30,315)	(8,679)	(36,525)	(75,519)	-
<b>Deferred grants, end of year</b>	<b>\$ -</b>	<b>\$ 1,321</b>	<b>\$ 6,525</b>	<b>\$ 7,846</b>	<b>\$ -</b>

# Humboldt and District Chamber of Commerce

## Schedule 1 - Visitor Information Centre and Historical Park Campground

For the year ended December 31, 2021

	2021	2020
<b>Revenue</b>		
Camping	\$ 37,966	\$ 17,117
City of Humboldt grant	16,000	16,000
Camping grant	7,500	10,000
Mini-golf	7,213	3,688
Other revenue	478	131
<b>Total revenue</b>	<b>69,157</b>	<b>46,936</b>
<b>Expenses</b>		
Wages and benefits	10,702	8,190
Supplies	5,462	3,910
Utilities	1,684	1,983
Mini-golf	1,235	173
Insurance	711	711
Amortization	330	367
Office and postage	99	199
<b>Total expenses</b>	<b>20,223</b>	<b>15,533</b>
<b>Excess of revenues over expenses</b>	<b>\$ 48,934</b>	<b>\$ 31,403</b>

The accompanying notes are an integral part of these financial statements.



## Training and Employment Network

# 8b)

Funding for the TEN Project was channelled through the Saskatchewan Chamber of Commerce. Our total allotment was \$10,000. The focus for the project was to bring awareness to our region on Indigenous issues and opportunities that may be present for our business community.

We engaged Elan Buan of Schollie Research to facilitate the sessions for us. In our partnership with the Cultural Services Department with the City of Humboldt, we were able to maximize our impact in our community on the issues of Reconciliation and awareness.

The work accomplished resulted in numerous virtual sessions, including Indigenous Awareness training with Lyle Daniels (right), the Office of the Treaty Commissioner, Understanding Treaties with Amy Seesequasis of the OTC, and investment potentials with Sean Willy of Des Nedhe.



As well, our efforts resulted in Mayor Michael Behiel and President Brent Walker being invited the 2021 National Indigenous Day at the Horizon School Division. See below, with Bryan McNabb of the Horizon School Division (l).







**2021-A Great Year!!**

**9)**



**HUMBOLDT & DISTRICT  
CHAMBER OF  
COMMERCE**

**We started 2021 with our  
New Logo!!**

**Then, we changed up the  
Courtesy Service Awards, to our  
monthly Donut Run!! Lots of fun  
and great eats from the Danish  
Oven and Tim Hortons!**



**Then in October we began to  
hand out Covid-19 Rapid  
Response Tests. Since then, more  
than 20 cases have been given  
to area residents.**



## Campground Report

# 10)

Challenges with the Tourist Information Booth/Mini-Golf/Campground continued through 2021 because of the deep impacts that Covid-19 played on all aspects of travel/accomodations.

While not as challenging as '20 was, 2021 did bring its fair share of obstacles to overcome. We were fortunate in hiring two students for the summer in Jorden and JC (right), who were great hires. Personable and friendly, they complimented our office very well. We once again, sent our staff on a 'get to know you' tour of the tourist sites in the Humboldt area prior to the season beginning. These tours are always popular and gives them some insight into the area and what people may be interested in.



Uncertainty centred around interprovincial travel, let alone international, thus creating a downward turn in our campsite rentals. Conversely, a lot of construction work, and the necessary workers staying in the region, has resulted in a slight pickup of site rentals. By the end of the year, we were flat to 2020, which was also a year of challenges for the campground and Tourist Information Booth.



That we ended the year on a positive note, is due in no small part to the campground manager Kristal and staff mentioned above. We were fortunate to have the company that is building the new Pattison Ag building out of town, staying with us. For greater convenience, they offered to install a new hi-capacity septic tank (left) between sites 12-13. This project, approved by the good folks in planning, will allow us to have two sites that can be seasonal sites without the necessity to move the camper at any time. It was very much appreciated to have the offer and work accomplished at no charge to us.



## Oath of Office

# 15)

**"I swear that I will faithfully and truly perform my duty as a Director of the Humboldt & District Chamber of Commerce and that I will, in all matters connected with the discharge of such duty, do all things, and such things only, as I shall truly and conscientiously believe to be adapted to promote the objects for which the Humboldt & District Chamber of Commerce was constituted according to the true intent and meaning of the same. So help me God!"**